APPLICATION FOR MEMBERSHIP
ON THE
CRIMINAL JUSTICE ACT DEFENSE PANEL

UNITED STATES DISTRICT COURT
DISTRICT OF ARIZONA

THIS APPLICATION FORM IS TO BE USED ONLY BY ATTORNEYS APPLYING TO THE TUCSON PANELS.

Felony ☐
Misdemeanor ☐
Appeals^ ☐

^If applying for the Appeal Panel, include a sample of an appellate brief which you have authored.

Applying for Spanish speaking panel?*
Yes ☐ No ☐

*A preliminary assessment will be conducted by phone. Upon passing this assessment, a full Spanish evaluation will be scheduled and a passing score required in order to be appointed to the Spanish speaking panel.

Instructions:

1. All answers must be type-written or printed legibly in order for your application to be considered.

2. Please include a resume and a cover letter explaining the nature of your current law practice and elaborate on any other experience or training which you believe will support your application. **FAILURE TO INCLUDE RESUME AND COVER LETTER WILL RESULT IN THE APPLICATION BEING DENIED.**

3. **ALL APPLICANTS ARE RESPONSIBLE FOR ENSURING THAT THE INFORMATION PROVIDED IS COMPLETE AND THAT *ALL E-MAIL ADDRESSES ARE CURRENT*.**

4. All applicants are required to be familiar with the Criminal Justice Act Plan for the District of Arizona (General Order 25-04) as well as all amendments thereto which are stated in subsequent General Orders found on the District Court's website. This includes familiarity with the official ***Guidelines for CJA Claims*** pertaining to billing practices and mandatory record-keeping and related matters.

5. Applications must be received **no later than August 3rd** of each year in order to be considered for appointment to the CJA Panel for the next year.

APPLICATION OF:

_____
Name

_____
Address

_____
City State Zip

_____
Telephone Fax

E-MAIL ADDRESS: _____

LEGAL EXPERIENCE

1. Legal Education:

School	Degrees	Year of Graduation
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Date admitted to practice law in:

   a. State of Arizona _____
   b. Other States _____
   c. U.S. District Court (Arizona) _____
   d. Other U.S. District Courts _____
   e. Ninth Circuit _____
   f. U.S. Supreme Court _____

   I am a member in good standing in these jurisdictions.

   Yes ☐ No ☐

   If not, please explain on separate sheet.

3. Are there now pending or have there been any disciplinary proceedings against you in any jurisdiction in the past 10 years?

   Yes ☐ No ☐

   If yes, please explain on separate sheet.

4. During the past 10 years, have you been arrested, summoned, charged, or convicted of any criminal offense (excluding minor traffic infractions)?

   Yes ☐ No ☐

   If yes, please explain on separate sheet.

5. Please list in the final pages of this Application:
   (a) recent criminal trial experience (list no more than ten felony jury trials).
   (b) all appellate experience if applying to the appellate panel.

6. List on the final pages of this application additional criminal matters carried to final disposition in state or federal court (motions, habeas corpus, mandamus, guilty pleas or other dispositions, etc.) that may further support this application.

7. Do you have any specialized experience such as:

   a. Other language(s)? ☐

      Specify: _____

   Every applicant representing Spanish fluency will be interviewed by a certified court interpreter or FPD Office fluent speaker to verify the extent of this skill.

   b. Immigration law? ☐

   c. Other (e.g. DNA, accounting, computers)? ☐

      Explain

      _____

8. Have you ever been employed as a full-time prosecutor, public defender, judge, or judicial law clerk?

   Yes ☐ No ☐

   If so, name the office or judge and dates of employment:

   _____

   _____

   _____

   _____

9. Are you presently certified as a Criminal Law Specialist by a state bar?

   Yes ☐ No ☐

   If so, date certified: _____ State:_____

10. Are you now or have you ever been a member of any national, state or local criminal defense organization?

    Yes ☐ No ☐

    Specify:

    _____

11. Are you presently a member of any federal, state or local court criminal defense panel?

Yes ☐ No ☐

If yes, date of membership: _____

Approximate number of case assignments per year: _____

12. Have you previously served as a member of any federal, state or local criminal defense panel?

Yes ☐ No ☐

If yes, please explain why and when your panel participation ended:

_____

_____

13. Have you ever been denied placement on or been removed from a federal, state or local criminal defense panel?

Yes ☐ No ☐

If yes, please state location, date and explain:

_____

_____

_____

14. Do you have any other legal training or experience which would qualify you for membership on the CJA panel?

Yes ☐ No ☐

Specify:

_____

_____

_____

15. **DELETED**

16. I understand that placement on the Criminal Justice Act Panel contemplates I will continue to represent an appointed client on appeal unless, for good cause, I am relieved by order of the court. (9th Cir. Rule 4-1(a)).

Yes ☐ No ☐

17. Case appointments involve all kinds of alleged criminal behavior. Keeping the best interests of a client in mind, is there any kind of criminal offense which you would **not** want to accept appointment for any personal reason(s), e.g., sexual crimes, firearm offenses, complex matters? If so, please state which types:

_____

_____

_____

_____

18. Do you have a preference regarding the number of appointments per year?

Yes ☐ No ☐

If yes, please state: minimum 4 ☐

5 or more ☐

19. The Criminal Justice Act Plan for the District of Arizona requires a Panel member to accept a minimum of 4 appointments per year. That is an average of one case every 3 months and this is required without regard to the nature of the case. Are you willing to satisfy or exceed this requirement?

Yes ☐ No ☐

20. Are you available to represent a defendant in a case where trial might exceed ten (10) trial days? (N/A for appellate panel applicants)

Yes ☐ No ☐

REFERENCES

21. Please provide the name and e-mail address of 3 Local, State and/or Federal prosecutors and/or criminal defense lawyers against whom you have litigated criminal matters. Please make sure all e-mail addresses are valid.

a. Name: _____
Name of Office: _____
e-mail: _____

b. Name: _____
Name of Office: _____
e-mail: _____

c. Name: _____
Name of Office: _____
e-mail: _____

22. Provide the name and e-mail address of at least 2 Local, State and/or Federal judges familiar with your work as a criminal attorney *and who have agreed to serve as a reference.* Please make sure all e-mail addresses are valid.

a. Name: _____
Name of Court: _____
e-mail: _____

b. Name: _____
Name of Court: _____
e-mail: _____

c. Name: _____
Name of Court: _____
e-mail: _____

23. Please state any additional information you wish to provide in further support of your application. This may include attendance within the past 5 years at CLE courses and seminars addressing Federal criminal appellate or trial practice or highlighting trial experience. Please attach an additional sheet if necessary.

_____
_____
_____

CERTIFICATION

I, (NAME)_____ hereby authorize all educational and governmental agencies and instrumentalities (including bar associations and bar examiners), employers and business and professional associates (past and present), to release to the Panel Selection Committee of the United States District Court information, files or records requested by them for the purpose of processing this application.

I state I will satisfy all requirements of a CJA Panel lawyer as set forth in the CJA Plan for the District of Arizona, including (a) accepting a minimum of 4 cases appointments per year, (b) attending at least 3 hours of CLE training applicable to my federal criminal defense practice and certifying that CLE yearly, and (c) applying for reappointment to the CJA Panel every 3 years. In understand that failing to comply with these requirements may result in the District Court removing me from the list of eligible CJA Panel lawyers.

I further state that I have carefully read the foregoing application and certify that the information herein is true to the best of my knowledge and belief. I fully understand that failure to make a truthful disclosure of any fact or item of information required may result in denial of my application.

DATE: _____ _____

APPLICANT SIGNATURE

SEND SIGNED AND COMPLETED APPLICATION WITH ALL MATERIALS

ATTACHED IN PDF FORMAT *via* email to Denise_Aguilar@fd.org.

ATTACHMENT TO 5 AND 6
CRIMINAL TRIAL, APPELLATE AND OTHER EXPERIENCE

Charges	Court Judge	Retained App'ted	Felony/ Misd/ Juvy	Trial/Plea or Appeal/ Other	If Trial, Jury/Court	Month Year	1st or 2nd Chair	Description